

Tuning Protocol

30 Minutes

Presentation (5 minutes)

Presenters share their recommendations, along with supplying short justifications for each recommendation. *Participants stay silent.*

Clarifying Questions (9 minutes)

Examples:

Am I correct that you are saying...?

What do you mean by [word or phrase]?

Can you be more specific about...?

This is not the time for warm/cool feedback.

Pause for Reflections (3 minutes)

Presenters and participants reflect silently on responses to clarifying questions.

Warm and Cool Feedback (8 minutes)

Group shares feedback and asks probing questions.

Examples:

Have you considered/explored/looked into/thought about...?

I wonder if...?

Do you think there needs to be...?

Did you consider including...?

Presenters are silent and take notes.

Reflection (5 minutes)

Presenters speak to feedback.

Participants are silent.